

**Virginia Board of Psychology**  
**Minutes**  
**July 13, 2004**

**TIME AND PLACE:** The meeting was called to order at 10:03 .m. on July 13, 2004, in conference room 1 of the Department of Health Professions, 6603 W. Broad Street, 5<sup>th</sup> floor, Richmond, Virginia.

**PRESIDING:** David L. Niemeier, Ph.D., Chair of the Board presided.

**MEMBERS PRESENT:** Ann Tolbert Benson  
Robert S. Falk, Ph.D.  
Mary B. Gregerson, Ph.D.  
Nadia Kuley, Ph.D.

**MEMBERS NOT PRESENT:** Krisha M. Chachra  
Jeffrey L. Clark, Ph.D.  
Desideria S. Hacker, Ph.D.  
Lorraine Martin

**STAFF PRESENT:** Evelyn B. Brown, Executive Director  
Benjamin Foster, Deputy Executive Director  
Joyce D. Williams, Administrative Assistant  
Howard Casway, Esq. Senior Assistant Attorney General  
Elaine Yeatts, Senior Policy Analyst

**OTHERS PRESENT:** Dr. Jennifer Morgan, Chair, Regulatory Affairs Committee, Virginia Academy of Clinical Psychologists  
Dr. John Gruszkos, member, Regulatory Affairs Committee, Virginia Academy of Clinical Psychologists

**PUBLIC COMMENT:**

There was no public comment.

**APPROVAL OF MINUTES:**

A motion was made by Dr. Gregerson and seconded by Ms. Benson that the minutes of April 24, 2004 be approved as amended. The motion passed unanimously.

**CHAIR:**

New Board members, current Board members and staff made introductions.

Dr. Niemeier discussed Board member duties and responsibilities as Board of Psychology members. Dr. Niemeier emphasized the policy that Board members do not have the authority to speak individually for the Board unless specifically authorized by the Board. Board members should advise individuals or organizations to contact the Board office or write to the full Board with questions and concerns.

**EXECUTIVE DIRECTOR:**

Ms. Brown informed the members that Mr. Casway was legal counsel for the Board, but not for individual Board members.

Ms. Brown and Mr. Casway briefly explained the disciplinary process for new Board members' information.

**LEGISLATION:**

For new Board member information, Ms. Yeatts again summarized the 2004 legislation that will affect the Board of Psychology. A copy of the written summary is attached as a part of the minutes.

Ms. Yeatts gave an overview of the process to present legislative proposals.

Ms. Yeatts presented regulations, adopted by several other boards, to delegate an agency subordinate for certain informal fact -findings. After discussion, a motion was made by Dr. Gregerson and seconded by Ms. Benson to adopt emergency regulations and Notice of Intent to Promulgate Regulations relating to delegation of informal fact-finding to an agency subordinate. The Board accepted the language that is used in the Board of Counseling emergency regulations for delegation of informal-fact-finding to an agency subordinate to use in its regulations.

**REGULATORY:**

The Board discussed the jurisprudence examination. Mr. Casway informed the Board that it could not currently require endorsement applicants to take this examination. The Board discussed whether to eliminate the jurisprudence examination as a licensure requirement or to change it. It was determined that

the Board will continue to give the examination and an Examination Committee will be assigned to review and update the examination to reflect the changes in the Code, regulations and standards of practice. Dr. Niemeier assigned the following members to the Examination Committee:

Ann Tolbert Benson, Chair  
Jeffrey L. Clark  
Mary B. Gregerson.

#### **CONTINUING EDUCATION:**

After discussion of conducting the continuing education audit, a motion was made by Dr. Gregerson and seconded by Ms Benson that the staff prepare to audit three percent of current, active licensees.

#### **WEBSITE:**

Mr. Foster asked for suggested changes to the Board's website. After discussion Dr. Niemeier requested that each member access the website and provide Mr. Foster with any recommendations after reviewing the information contained on the website.

#### **DISCIPLINE:**

Dr. Niemeier reported that the Board has 20 complaints in Enforcement and five cases at probable cause. He further reported that three cases are in the Administrative Proceeding Division for preparation of a notice of informal conference, and three informal conferences have been held since the last Board meeting.

#### **CREDENTIALS:**

Ms. Williams reported on the credentials reviewed by the Credentials Reviewers in May and June. The report is attached as part of the minutes.

#### **OLD BUSINESS:**

There was no old business to come before the Board.

#### **NEW BUSINESS:**

There was no new business to come before the Board.

#### **ADJOURNMENT:**

The meeting adjourned at 1:15 p.m.

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David L. Niemeier, Ph.D., Chair

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Evelyn B. Brown, Executive Director